



ADMISSIONS Policy

It is our intention to make our setting accessible to children and families from all sections of the local community.

We at Grassroots Day Nursery ensure that all sections from our community have access to the setting through open, fair and clearly communicated procedures, not discriminating against the child's ethnic background, disability, language or food.

To achieve this we operate the following admissions policy:

- We ensure that the existence of our setting is widely advertised in places accessible to all sections of the community
- We ensure our waiting list is fair and is on a "first come first served" basis. In addition we may take into account siblings already attending the setting
- We describe our setting as an "open door policy" and welcomes fathers, mothers, other relations and other carers, including childminders
- We make our equal opportunities policy widely known and celebrate all festivals
- We offer the Universal Funding which is provided by local government. All Children qualify for the grant in the term after their 3rd birthday. The terms begin in January, April and September.

Your child is entitled to 15 hours per week for 38 weeks of the year, but because we open all year round, we spread the funding over 50 weeks of the year instead of the 38 term time weeks. (Please speak to the Manager for further explanation)

- In addition to this funding, we are offering the new 30 hours 'Extended' funding to eligible families, please talk to the Nursery Manager for more information. This funding only covers the cost of Early Years Education and Care and is not intended to cover the cost of meals, other consumables or additional hours. Please see food pricing for 3-5 year olds.
- We also offer 2 year funding

Policy/Procedure name: Admissions Policy	
Publication Date: April 2019	Date for Review: April 2020
Signed:.....(Proprietor)	
Signed:.....(Manager)	