



NAPPY CHANGING POLICY

- All staff must wash their hands before and after each nappy change
- Disposable aprons and gloves are provided and must be used for soiled nappies and only used once.
- Gloves must be used when applying cream.
- Changing mats must be wiped down with anti-bacterial spray after every nappy change
- After changing a nappy, nappies, wipes, aprons, gloves and any other items used must be put into a nappy sack before being disposed of in the sangenic bin.

POTTIES

- After use the potties should be immediately emptied down the toilet and washed out with a disinfectant
- Toilets should be flushed

Such procedures are carried out to prevent cross contamination occurring

SignedProprietor

Signed.....Manager

To be updated 1/11/2017 or before if required