



# OUTINGS

## Policy

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In the unlikely event of us leaving the farm, practitioners are to ensure when taking children on outings offsite, to carry out risk assessments prior to going out and seek parental permission (signed forms).

Practitioners must explain where they will be going and talk about safety routes, such as if walking, taking public transport, listening and responding to staff.

Buggies used for outings must be checked before placing children into them. Staff to ensure buggy wheels are in good working order and straps are well fitted.

First Aid bag must be taken at all times, containing children's and staff details, emergency contact numbers, medication of children which may be required, spare clothing, plastic bags and nappies. For longer journeys water, cups/beakers and fruit/sandwiches.

The nursery mobile phone must be taken at all times and be fully charged.

A Level 3 practitioner with an up to date First Aid certificate, must be present on all outings.

Babies are to be in ratio when using buggies.

High-vis waistcoats over a Grassroots jacket with our name and telephone number printed on them should be worn by walking children, and staff to wear high-vis coats provided.

For Forest School outings – please refer to Forest School handbook.

Policy/Procedure name: <b>Outings Policy</b>	
Publication Date: <b>April 2024</b>	Date for Review: <b>April 2025</b>
Signed: ..... (Proprietor/Manager)	
Signed: ..... (Deputy Manager)	