



TERRORIST ATTACK OR NATIONAL EMERGENCY

Policy

In light of the recent terrorist attacks, we now feel it is necessary to have a procedure in place on what to do in the event of a terrorist attack or a national disaster.

The care and security we provide to your child is paramount. As an Ofsted Registered Nursery, we will do everything within our powers to protect, comfort and support your child in the event of a major incident, National Emergency or Terrorist Attack.

If we are involved or caught up in the incident, we will comply fully with the instructions from the emergency services and constantly reassure the children in our care. Please don't attempt to come to the setting, unless asked to collect your child, as this may put you and your child at greater risk. As much as possible, we will keep you informed of the actions we are taking

If you are caught up in an incident, we will continue to look after your child until you are able to return or a person nominated is able to collect them. We will try our best to keep in contact by landline, mobile or email. In extreme circumstances this may include overnight care but this will be discussed with you and Social Services will also be kept informed. Rest assured, your child will not be put at risk in any way.

We understand that during major incidents the mobile phone networks are often not available and even landlines can be cancelled to free up communication systems for the emergency services. We will however attempt to contact you on a regular basis and ask that you try to do the same. We will keep up to date on the situation using any media source available to us, radio, television, internet etc. We will endeavour to protect your child from information or images that may alarm or distress them.

In the event of an extreme incident, such as a terrorist attack, close to Grassroots, we will take every step to ensure the safety of staff and the children in our care.

- All the children and staff to stay in their respective rooms. Those in the garden to move quickly to the nearest room.
- Close the doors, windows and blinds and lie low, encourage the children to lay away from doors and windows.
- Police will be called for further advice, which should be followed. Explain that you are calling from a nursery and tell them how many children and adults are present.

Full address: Mill View Farm, Hargrave, Wellingborough, NN9 6BE, located on B645 opposite the turning to Hargrave Village. Tel:01933 626547



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- There should be no movement and you must wait for the police to arrive to contain and manage the situation, or follow advice given.

In the event of an armed or dangerous intruder trying, or entering the building

- Follow above instructions
- If you know the location of the danger, and can exit the building without being seen, do so in silence, make your way up to the farm house or go into a barn away from nursery. *Do not stay close to nursery. Be aware in case there is more than one intruder.*
- Try and keep in contact with the police and let them know where to find you
- If you think it is safer, lead the children out in small groups
- Do not take belongings with you
- If there is no safe route - children and staff to stay in their respective rooms.
- As above, close the doors, windows and blinds and lie low, encourage the children to lay away from doors and windows.
- Lock / barricade yourself in.
- Wait for instructions from the police.

Policy/Procedure name: Terrorist Attack/Emergency Procedure	
Publication Date: April 2019	Date for Review: April 2020
Signed:.....(Proprietor)	
Signed:.....(Manager)	