



# NAPPY CHANGING Policy

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## NAPPIES

- Only staff with a cleared DBS will be allowed to change children (nappy/clothes/personal care).
- All staff must wash their hands before and after each nappy change.
- Disposable aprons and gloves are provided and must be used for soiled nappies and only used once.
- Gloves must be used when applying cream.
- Changing mats must be wiped down with anti-bacterial spray after every nappy change.
- After changing a nappy, nappies, wipes, aprons, gloves and any other items used must be put into a nappy sack before being disposed of in the correct bins.
- All nappy changes are logged on our daily sheets and filed. These must be signed, dated and kept up to date at all times.

## POTTIES

- After use, the potties should be immediately emptied down the toilet and washed out with a disinfectant.
- Toilets should be flushed.

Such procedures are carried out to prevent cross contamination occurring.

Policy/Procedure name: <b>Nappy Changing Policy</b>	
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Signed: ..... (Proprietor/Manager)	
Signed: ..... (Deputy Manager)	